

TITLE	FEE	DESCRIPTION
LATE CHARGE FOR RENEWAL OF ANNUAL PERMITS EXPIRING DECEMBER 31	\$300.00	Annual permit fee and completed Health District invoice must be received in the Environmental Health Division office by 5 p.m. on the last business day of the following January.
LESS THAN FULL YEAR PERMIT / NEW ANNUAL PERMITS EXPIRING DECEMBER 31 Permits obtained on or after April 1 will be pro-rated at 75% of the annual fee. Permits obtained on or after July 1 will be pro-rated at 50% of the annual fee. Permits obtained on or after October 1 will be pro-rated at 25% of the annual fee.		Does NOT apply to Temporary Event fees.
BAKERY		
Establishments Selling Baked Goods ONLY	\$365.00	Annual Permit Fee
CAMPGROUNDS / PARKS – FOOD SERVICE		
a) Food Service - All Year (Valid Sept 1 through Aug 31)	**	**USE GENERAL FOOD FEES
b) Food Service - Seasonal (3 Consecutive Months or Less)	\$380.00	Annual Permit Fee
CATERER (All Caterers Will Be Permitted Separately)		
a) Low Risk	\$365.00	Annual Permit Fees
b) Medium Risk	\$550.00	
c) High Risk	\$755.00	
CATERING ENDORSEMENT		
For Permitted Food Service Establishments That ALSO Offer Catering Services.	\$50.00	Annual Permit Fee (In Addition to General Food Fee)
CHANGE OF OWNERSHIP		
Annual Operating Permit	\$150.00	Fee Charged When Adding or Subtracting Owner Names to Permit.
FOOD SERVICE ESTABLISHMENT PERMIT FEES		
<u>GENERAL FOOD</u> Includes but not limited to restaurant (with or without lounge), concession stand, mobile food vehicle, food stand concession, commissary, bakery, caterer, grocery with multiple permits, limited grocery with or without food prep, private club, retail meat dealer, retail fish dealer, tavern with or without food prep, year round campground/park food service.		
LOW RISK PERMIT (All Low Risk Food Service Establishments)	\$365.00	Annual Permit Fee

FOOD SERVICE ESTABLISHMENT PERMIT FEES <i>Continued</i>		
0 – 50 SEATS:		Annual Permit Fees
a) Medium Risk	\$550.00	
b) High Risk	\$755.00	
51 – 150 SEATS:		Annual Permit Fees
a) Medium Risk	\$630.00	
b) High Risk	\$870.00	
OVER 151 SEATS:		Annual Permit Fees
a) Medium Risk	\$690.00	
b) High Risk	\$940.00	
FOOD SERVICE OPERATING WITHOUT A PERMIT		
Double Prescribed Permit Fee	**	**Double Permit Fee
FOOD SERVICE WITH ONSITE SEWAGE DISPOSAL REVIEW		
Review	\$185.00	Fee Charged Annually With Food Service Permit.
FOOD WORKER CARDS		
a) 2-Year Initial or 3-Year Renewal	\$10.00	
b) Replacement For Lost Card	\$10.00	
MANAGER COURSES		
a) Manager Certification (Valid for 5 Years)	\$200.00	Instructional and Supplies Fee
b) Manager Recertification (Valid for 3 Years)	\$150.00	Instructional and Supplies Fee
c) Manager Recertification Without Book (Valid for 3 Years)	\$90.00	Instructional Fee
d) Manager Self-Inspection Program Establishment Fee Credit.	**	**For qualified food establishments with certified managers, up to 25% of the prior year's annual establishment permit fee will be credited to the establishment upon completion of the current year's inspection program per SHD procedures.
MOBILE FOOD VEHICLE (All Mobile Food Vehicles Will Be Permitted Separately)		
a) Low Risk	\$365.00	Annual Permit Fees
b) Medium Risk	\$550.00	
c) High Risk	\$755.00	
PLAN REVIEWS		
a) Limited Grocery, Tap Room / Tasting Room	\$185.00	Plan Review & Pre-Operation Inspection Fee

PLAN REVIEWS <i>Continued</i>		
b) General Plan Review	\$500.00 \$185.00	Plan Review & Pre-Operation Inspection Fee Plus: Hourly Rate After 2 Hours
c) Multiple Permit Facility (Large Grocery Store)	\$500.00 \$185.00	Plan Review & Pre-Operation Inspection Fee Plus: Each Additional Permitted Facility
d) Food Stand Concession, Mobile Food Vehicle	\$185.00 \$185.00	Base Plus: Per Hour for Each Additional Hour Over 1 Hour
e) Reopen of a Former Food Service Establishment	\$185.00	Per Inspection
f) Hazard Analysis Critical Control Point (HACCP) Review (When Required by WAC for Menu Items)	\$185.00	Plus Lab Fees
g) Remodel / Plan Revision (For Alteration to Existing Establishment or Revision of Approved Plan. Includes Pre-Operation Inspection.)	\$185.00 \$185.00	Base Plus: Per Hour for Each Additional Hour Over 1 Hour
h) Plan Review Consultation (On and/or Offsite)	\$185.00	
i) Reactivate Plan Review	\$185.00	Projects Idle for More Than 1 Year.
REINSPECTION AND REINSTATEMENT FEES		
a) Reinspection and Office Conference per III.B.3, Enforcement Procedures	\$310.00	Reinspection and Office Conference Fee
b) Reinspection after First Preoccupancy Inspection	\$185.00	Reinspection Fee
c) Reinstatement Following Closure by Health Officer's Order	\$370.00	Reinstatement Fee
d) Reinstatement Fee Following Closure by Health Officer's Order for an Existing, Immediate Health Hazard	\$740.00	Reinstatement Fee
e) Reinspection Due to Uncorrected Red Item Violation	\$185.00	Reinspection Fee. Applies to All Permitted Food Service Operations.
SCHOOL – FOOD SERVICE		
a) Central Kitchen, No Direct Food Service (Valid Sept 1 through Aug 31)	\$580.00	Annual Permit Fee
b) Satellite Kitchen With Food Service (Valid Sept 1 through Aug 31)	\$370.00	Annual Permit Fee
c) School Kitchen With Food Service (Valid Sept 1 through Aug 31)	\$440.00	Annual Permit Fee

SCHOOL / YOUTH ACTIVITY CONCESSION STAND		
a) Low Risk	\$140.00	Annual Permit Fees
b) Medium Risk	\$230.00	
c) High Risk	\$330.00	
TEMPORARY FOOD SERVICES		
<u>LATE FEE CHARGE TEMPORARY FOOD SERVICES</u> Non-refundable fee charged if the application is not received in the Environmental Health Division office seven (7) days before the event.	\$53.00	Late Fee Charge
<u>OPERATING WITHOUT A PERMIT</u> Temporary Food Services Operating Without a Permit	**	**Double Permit Fee
<u>LIMITED RISK</u>		
a) Single Event	\$65.00	Event Permit Fee
b) Reoccurring Event - One Location, Must Meet WAC 246-215-01115	\$150.00	Annual Permit Fee
<u>LOW / MEDIUM RISK</u>		
a) Single Event	\$90.00	Event Permit Fee
b) Reoccurring Event - One Location, Must Meet WAC 246-215-01115	\$230.00	Annual Permit Fee
c) Additional Location	\$115.00	
<u>HIGH RISK</u>		
a) Single Event	\$200.00	Event Permit Fee
b) Reoccurring Event - One Location, Must Meet WAC 246-215-01115	\$540.00	Annual Permit Fee
c) Additional Location.	\$115.00	
<u>EXEMPT FROM PERMIT</u>	\$45.00	Only Processing Fee Required
<u>FOOD DEMONSTRATOR PERMIT</u> (Non-Potentially Hazardous Foods Only)		
a) Single Event	\$50.00	Event Permit Fee
b) Reoccurring Event - One Location, Must Meet WAC 246-215-01115	\$100.00	Annual Permit Fee
<u>PRODUCT INFORMATION FORM (PIF)</u>	\$45.00	Only Processing Fee Required
VENDING MACHINES		
With Potentially Hazardous Foods – Risk Level – Low	\$140.00	Annual Permit Fee

ENVIRONMENTAL HEALTH DIVISION / Miscellaneous Fees**APPEAL PROCEDURE**

Fee also applies to appeals to Health District enforcement of RCW 70.160, entitled *Presumptively Reasonable Distance*.

a) Step One	NO FEE	Except for Illegal Drug Manufacturing or Storage Sites.
b) Step Two	\$1200.00	Fee Refundable if Appellant Prevails in Step Two Decision.

HOURLY CHARGE

For Project/Permit/Enforcement Investigations & Reviews.

\$185.00 Per Hour

MISCELLANEOUS PERMIT FEE

- a) The Health Officer is authorized to establish fees on an individual basis for any Environmental Health Division operations which do not precisely conform to any of the defined categories. Such fees to be determined by the Health Officer to be the closest related fee or **\$185.00 per hour**.
- b) Post emergency waiver of Clearance and Repair fees for qualified damaged structures.

RECORD RETRIEVAL

a) Duplicating	\$0.15	(Fee Set by RCW) Per Page
b) Color Copies	\$0.26	Per Page
c) Other (Oversized Doc, Postage, etc)	Varies	

REFUND PROCESSING FEE

\$22.00 May Be Waived Upon Approval By Director.

SERVICE CHARGE

\$28.00 Returned Check (Bank Service Charge)