

- 1 Open up the specific property in OnlineRME.

Site Searches

Country: ▾

State: ▾

County: ▾

Search Statewide

Search For: ▾

Street Number: (and/or)

Street Name:

For STREET NAME Do NOT enter Street Direction (E,W,N,S) or Street Suffix (St., Ave., Blvd., etc.).

Exact Match Only:

2 Click “Septic Inspection” from the left-hand menu (highlighted yellow below).

Dashboard | Site Search | Contract Activity | Work Activity | Reports & Exports | Calendar

- Site Information
 - Site Details
 - Contact Information
 - Septic Components
 - Contracts
 - Sampling Parameters
 - Uploads
 - Permits
 - Dumping Zones
- Site Work History
- Schedule
- Site Reports
- Submit Work
 - Septic Inspection**
 - Septic Pumping
 - Septic Sampling
 - Application
 - Other Activities
 - Pump Truck Dumping

SITE NAME:
SITE ADDRESS: 1501 PIONEER HW, STANWOOD WA
OWNER:
MANAGER:

Site Details

Map this Site | Scanned Septic System Records | Billing, Payment, Exemption History

Site Name: Tax/Assessor Number Lot
 31040200403800

Street# PreDir Street Name (name only) Suffix PostDir Unit
 1501 PIONEER HW

City State County
 STANWOOD Washington Snohomish

General Site Comments (Official Use Only - Viewable by All)

Site is INACTIVE

Update Site Details

Use Type Classification

Discharge Type Water System Type

Assignment Area (Entity Specific)

Site Category (Entity Specific)

Associated LOSS/Cluster

Latitude Longitude

Edit	ID	Entity	Entity Type	Delete
	2168246	OnlineRME		
	31040200403800	Snohomish Health District	SEPTIC Regulator	

Property/System ID

Add Property/System ID

- 3 Select the Inspection Date.
- 4 From the Inspection Type drop-down list, select "Follow Up/Limited Repair". Then click "Next".

Dashboard | Site Search | Contract Activity | Work Activity | Reports & Exports | Calendar

Site Information

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- Permits
- Dumping Zones

Site Work History

Schedule

Site Reports

Submit Work

- Septic Inspection
- Septic Pumping
- Septic Sampling
- Application
- Other Activities
- Pump Truck Dumping

SITE NAME:
SITE ADDRESS: 1501 PIONEER HW, STANWOOD WA
OWNER:
MANAGER:

Septic System Inspection Report Submittal

Onsite Sewage: Inspection

Inspection Date:  Inspection Type:
 [Wastewater Treatment System Calculations](#)

ROUTINE
PROPERTY SALE
STARTUP
COMPLAINT
FOLLOW UP/LIMITED REPAIR

NEXT >>

- 5 For each septic component, change “Fully Inspected” to “Not Inspected” if this is the case.

Dashboard | Site Search | Contract Activity | Work Activity | Reports & Exports | Calendar Unread Message

- Site Information
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SITE NAME:
SITE ADDRESS: 1501 PIONEER HW, STANWOOD WA
OWNER:
MANAGER:

Septic System Inspection Report Submittal

Onsite Sewage: Inspection

Inspection Date: Inspection Type:

[Wastewater Treatment System Calculations](#)

TANK: Holding Tank	Fully Inspected ▾
Component appears to be in sound and watertight condition:	▾
Pumping recommended:	▾
If pumped, how many gallons?	<input type="text"/>
General Site & System Conditions	Fully Inspected ▾
Components accessible for service:	▾
All required service performed (if no - specify omitted inspection items in notes):	▾

- 6 Scroll to the “Overall Comments” section at the bottom of the page. Type out what repairs were made.
- 7 Next to “Correction status”, select the appropriate option from the drop-down menu.
- 8 Next to “Service Provider Company”, select the appropriate option from the drop-down menu.
- 9 Click “Save”.

OVERALL COMMENTS (3000 character limit)		Comment character space remaining = 2892
<p>Replaced pump with ACME 123 pump, installed risers on septic tank, replaced outlet baffle septic on tank.</p>		
Correction status: (Required)	<input type="text" value="Some Corrections Made"/>	Next inspection due: (if applicable) <input type="text"/>
Service Provider Company:	<input type="text" value="(Provider company name/Certified contractor name)"/>	

SAVE

10 Then select “Lock Report” to submit the report.

Septic System Inspection Report Submittal

Onsite Sewage: Inspection

Inspection Date:  Inspection Type: 

 [Wastewater Treatment System Calculations](#)

View Report The data has been submitted but is not yet locked. To view the report click 'View Report'

Save Changes Click to save any changes.  Attach images or files (optional)

LOCK REPORT After the data is verified as correct click 'Lock Report'. Reports are not available for viewing outside your company until they are locked. Reports may be locked at a later date through your 'Company Work History'.

If the components on this report are incorrect, check the site components then