

Community Equity Advisory Board

September 12, 2023
Noon - 1:30 pm
Zoom meeting

Attendees: Kurtis Enick, Clarence Shaw, Mindy Woods, Giselle Zapata-Garcia

Absent: John Agyapong, Amelia Bai, DanVon'ique Bletson-Reed, Van Kuno, Lika Smith, Taniela Tokailagi

Guests: Robert Evjue, Snohomish County Health Department

Department

Staff: Kelly Grimsley, Abby Jernberg, Pia Sampaga-Khim, Abi Sauer, Brenna Smith, Nicole Thomsen, Dennis Worsham

Meeting Notes

Call to Order

The meeting was called to order by Nicole Thomsen at noon. The meeting was held via Zoom video conference. There was not a quorum present.

Presentation – Board of Health Code

Robert Evjue, Environmental Health Specialist III, provided a phase II presentation on the changes of the existing district code and adopting of a new Department code. This was a follow-up to the phase I presentation given by Ragina Gray on July 11, 2023. His presentation was recorded. The video is available for 120 days, then will be deleted.

Discussion – New staff position

Nicole and Dennis were happy to announce new foundational public health funding was approved for the Department to hire a Diversity, Equity & Inclusion Lead (DEI). This employee will be working with policy, trauma informed practices and equity. The department will begin with a Health Policy Analyst job description and add more language for the DEI work. Nicole asked for the board members to submit ideas to add to the job requirements such as concepts, skills, knowledge, job duties and anything that the members have found helpful. At least 2 CEAB members are requested to be on the interview panel. Mindy, Giselle, Kurtis and Clarence volunteered for the panel. The interviews may be conducted by Zoom or in-person. It was agreed that an in-person interview of the finalists would be preferable if possible. Nicole would like to move forward with a job description in the next two weeks with a possible goal of the new employee beginning the first or mid-November 2023.

Discussion – Board Member Recruitment

Currently there are ten board members. Roughly four to eight members routinely attend each meeting. The bylaws state there can be seventeen to twenty-one members on the Board. Everyone agreed they would like to move forward to add additional voices to the group. The Department is relying on current members to recruit and will support the members with social media platform, website, etc. It was noted that if a process was solidified, it would make it easier and consistent. Currently there's not a membership application but staff and members will begin creating one based on the current bylaws.

Next Meeting

October 10th, 12:00 - 1:30PM via Zoom