

TITLE	FEE	DESCRIPTION
<u>LATE CHARGE FOR RENEWAL OF ANNUAL PERMITS EXPIRING DECEMBER 31</u>	\$300.00	Annual permit fee and completed Health District invoice must be received in the Environmental Health Division office by 5 p.m. on the last business day of the following January.

LESS THAN FULL YEAR PERMIT / NEW ANNUAL PERMITS EXPIRING DECEMBER 31

Permits obtained on or after April 1 will be pro-rated at 75% of the annual fee.
Permits obtained on or after July 1 will be pro-rated at 50% of the annual fee.
Permits obtained on or after October 1 will be pro-rated at 25% of the annual fee.

Does NOT apply to Change of Ownership or Temporary Event fees.

TITLE	FEE	DESCRIPTION
<u>CHANGE OF OWNERSHIP</u>	\$132.00	Annual operating permit
<u>FOOD SERVICE WITH ONSITE SEWAGE DISPOSAL REVIEW</u>	\$168 .00	Fee charged annually with food service permit

FOOD SERVICE ESTABLISHMENT PERMIT FEES

GENERAL FOOD

Includes but not limited to restaurant (with or without lounge), concession stand, mobile food vehicle, food stand concession, commissary, bakery, caterer, grocery with multiple permits, limited grocery with or without food prep, private club, retail meat dealer, retail fish dealer, tavern with or without food prep, year round campground/park food service.

0-12 seats	<i>Seat count includes lounge seats</i>		
a) Low Risk		\$326.00	Annual permit fee
b) Medium Risk		\$489.00	Annual permit fee
c) High Risk		\$651.00	Annual permit fee
13-50 seats	<i>Seat count includes lounge seats</i>		
a) Low Risk		\$357.00	Annual permit fee
b) Medium Risk		\$531.00	Annual permit fee
c) High Risk		\$704.00	Annual permit fee
51-150 seats	<i>Seat count includes lounge seats</i>		
a) Low Risk		\$389.00	Annual permit fee
b) Medium Risk		\$573.00	Annual permit fee
c) High Risk		\$788.00	Annual permit fee
151-250 seats	<i>Seat count includes lounge seats</i>		
a) Low Risk		\$420.00	Annual permit fee
b) Medium Risk		\$615.00	Annual permit fee
c) High Risk		\$840.00	Annual permit fee
Over 250 seats	<i>Seat count includes lounge seats</i>		
a) Low Risk		\$452.00	Annual permit fee
b) Medium Risk		\$657.00	Annual permit fee
c) High Risk		\$893.00	Annual permit fee

TITLE	FEE	DESCRIPTION
<u>CATERING ENDORSEMENT</u> (for licensed food establishments that also offer catering services)	\$25.00 In addition to General Food fee	Annual permit fee
<u>MOBILE FOOD VEHICLE</u> (except frozen food vendors refer to General Food annual permit fee 0-12)	General Food fee plus \$130.00 per vehicle	Annual permit fee
<u>ATHLETIC FIELD CONCESSION STAND</u>		
a) Low Risk	\$132.00	Annual permit fee
b) Medium Risk	\$210.00	Annual permit fee
c) High Risk	\$289.00	Annual permit fee
<u>VENDING MACHINES</u>		
With potentially hazardous foods – risk level – Low	\$121.00	Annual permit fee
<u>FOOD THERMOMETERS</u>		
a) Dial probe	\$9.00	Fee includes sales tax
b) Digital tip sensitive	\$24.00	Fee includes sales tax
<u>FOOD WORKER CARDS</u>		
a) 2-year initial or 3-year renewal	\$10.00	
b) Replacement for lost card	\$10.00	
<u>MANAGER COURSES</u>		
a) Manager Certification	\$175.00	Instructional and supplies fee
b) Manager Recertification	\$132.00	Instructional and supplies fee
c) Manager Recertification without purchasing book	\$79.00	Instructional fee
d) Serve Safe Certification and Test	\$175.00	Includes Serve Safe curriculum, book, materials, and test.
e) Manager Self-Inspection Program Establishment Fee Credit	For qualified food establishments with certified managers, up to 25% of the prior year's annual establishment permit fee will be credited to the establishment upon completion of the current year's inspection program per SHD procedures.	
<u>PLAN REVIEWS</u>		
a) Limited Grocery	\$168.00	Plan review and pre-operational inspection fee
b) General Plan Review New Food Service Establishment including School and Satellite Kitchens	\$630.00	Plan review and pre-operational inspection fee
c) Multiple Permit Facility	\$630.00	Base fee for plan review and pre-operational inspection PLUS \$150.00 for each additional permitted facility plan review and pre-operational inspection
d) Food Stand Concession, Mobile Food Vehicle	\$420.00	Base fee for plan review and pre-operational inspection PLUS \$168.00 for each additional hour over 2.5 hours.
e) Site Inspection to re-open former food service establishment	\$168.00	Per inspection to reopen former Food Service Establishment
f) Hazard Analysis Critical Control Point Review (HACCP)	\$168.00	When required by WAC for menu items Plus lab fees

TITLE	FEE	DESCRIPTION	
Plan Review Continued			
g) Plan Revision	\$168.00	Base fee for alteration to existing facility or revision of approved plan PLUS \$168.00 per hour for each additional hour over 1 hour	
h) Reactivate Plan Review	\$168.00	Applicable on projects idle for more than one year	
<u>REINSPECTION AND REINSTATEMENT FEES</u>			
a) Reinspection and office conference per III.B.3, Enforcement Procedures	\$273.00	Reinspection and office conference fee	
b) Reinspection after first preoccupancy inspection	\$168.00	Reinspection fee	
c) Reinstatement following closure by Health Officer's Order	\$315.00	Reinstatement fee	
d) Reinstatement fee following closure by Health Officer's Order for an existing, immediate health hazard.	\$541.00	Reinstatement fee	
e) Reinspection due to uncorrected red item violation	\$168.00	Reinspection fee	
<u>CAMPGROUNDS / PARKS</u>			
a) Food service / all year	General Food Fees	Annual permit fee	
b) Food service / seasonal (3 consecutive months or less)	\$336.00	Annual permit fee	
<u>SCHOOLS</u>			
a) Central kitchen, no direct food service	\$525.00	Annual permit fee	
b) Satellite kitchen with food service	\$336.00	Annual permit fee	
c) School kitchen with food service	\$400.00	Annual permit fee	
<u>TEMPORARY FOOD SERVICES</u>			
LATE FEE CHARGE <i>Temporary Food Service & Mobile Food Vehicle</i>	\$48.00	Late charge fee	
Non-refundable fee charged if the application is not received in the Environmental Health Division office seven (7) days before the event.			
a) Low Risk	Valid 1-21 consecutive days	\$79.00	Event permit fee
Annual / Restrictive	No more than 3 days per week at same location (see WAC 246-215-011)	\$200.00	Annual permit fee for first location PLUS \$100.00 for each additional location
b) High Risk	Valid 1 day	\$111.00	Event permit fee
	Valid 2-3 consecutive days	\$163.00	Event permit fee
	Valid 4-8 consecutive days	\$221.00	Event permit fee
	Valid 9-21 consecutive days	\$378.00	Event permit fee
Annual / Restrictive	No more than 3 days per week at same location (see WAC 246-215-011)	\$475.00	Annual permit fee for first location PLUS \$168.00 for each additional location
c) Food Demonstrator (<i>Low Risk foods only</i>)	Valid 1-21 consecutive days	\$79.00	Event permit fee
Annual (<i>Low Risk foods only</i>)	No location restrictions apply	\$184.00	Annual permit fee
d) Judged Cook-off	1-20 entrants – <u>not</u> open to public	\$263.00	Event permit fee
	1-20 entrants – <u>open</u> to public	\$578.00	Event permit fee
	21-over entrants – <u>not</u> open to public	\$263.00	Event permit fee
	21-over entrants – <u>open</u> to public	\$840.00	Event permit fee
e) Mobile Food Vehicle	Operating with an annual permit	\$37.00	Event permit fee
f) Exempt or Product ID only		\$40.00	Processing fee

ENVIRONMENTAL HEALTH DIVISION / Miscellaneous Fees

APPEAL PROCEDURE:

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| a) Step One | NO FEE | |
| b) Step Two | \$920.00 | Fee refundable if appellant prevails in Step Two |

MISCELLANEOUS PERMIT FEE:

- a) The Health Officer is authorized to establish fees on an individual basis for any Environmental Health Division operations which do not precisely conform to any of the defined categories. Such fees to be determined by the Health Officer to be the closest related fee or \$168.00 per hour.
- b) Post emergency waiver of Clearance and Repair fees for qualified damaged structures.

RECORD RETRIEVAL

Duplicating	\$.15	Per page
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SERVICE CHARGE

\$25.00	Returned check (bank service charge)
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REFUND PROCESSING FEE

\$20.00	May be waived for a bona fide reason approved by the Director
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